



Overview and Scrutiny Committee Agenda

Wyre Borough Council
Date of Publication: 5 June 2023
Please ask for : Daphne Courtenage
Democratic Services Officer
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Overview and Scrutiny Committee meeting on Monday, 12 June 2023 at 6.00 pm in Council Chamber - Civic Centre, Poulton-le-Fylde

1. **Election of Chair 2023/24**

2. **Election of Vice-Chair 2023/24**

3. **Apologies for absence**

4. **Declarations of interest**

To receive any declarations of interest from any councillor on any item on this agenda.

5. **Confirmation of minutes**

(Pages 3 - 4)

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 24 April 2023.

6. **Council Business Plan - 4th Quarter Performance Statement 2022/23, January-March 2023**

(Pages 5 - 22)

The Corporate Director Communities, Marianne Hesketh, has submitted a report, the 4th Quarter Performance Statement 2022/23, January – March 2023.

7. **Establishment of Overview and Scrutiny Sub-Committee on Climate Change**

(Pages 23 - 26)

Report of the Corporate Director Resources on the establishment of a sub-committee on Climate Change. Marianne Unwin, the Democratic Services and Scrutiny Manager (Temporary) will introduce the report.

8. **Overview and Scrutiny Work Programme 2023/24 – update report**

(Pages 27 - 32)

The Corporate Director Resources, Clare James, has submitted a

report updating the committee about the delivery of the Overview and Scrutiny Work Programme 2023/24. Daphne Courtenage, Democratic Services Officer, will introduce the report and respond to questions and comments from councillors.



Overview and Scrutiny Committee Minutes

The minutes of the Overview and Scrutiny Committee meeting of Wyre Borough Council held on Monday, 24 April 2023 at the Committee Room 2 - Civic Centre.

Overview and Scrutiny Committee members present:

Councillors I Amos, Sir R Atkins, Cartridge, Fail, Ibison, Kay, Le Marinel, Longton, O'Neill and Webster

Apologies for absence:

Councillor Ballard

Failed to attend or tender apologies for absence

Councillors E Ellison, Minto and Matthew Vincent

Officers present:

Marianne Unwin, Democratic Services and Scrutiny Manager (Temporary)
Marianne Hesketh, Corporate Director Communities

No members of the public or press attended the meeting.

43 Declarations of interest

None.

44 Confirmation of minutes

The minutes of the meeting of the Overview and Scrutiny Committee held on Monday 27 February 2023 were confirmed as a correct record.

45 Planned Maintenance and Capital Investment Schedule - 2023/24

The Corporate Director Communities, Marianne Hesketh, submitted a report that updated members of the Planned Maintenance and Investment Projects Schedule for the 2023/24 period.

Marianne Hesketh introduced the schedule. She advised the committee that this was an annual report to members, which gave a flavour of the prioritised works that were planned.

In response to a question regarding energy efficiencies, Marianne reassured

members that energy efficiencies were taken into account when work was being carried out. She gave the example of the PIR lighting improvements at the Civic Centre. With regards to the leisure centres, she explained that the council was considering commissioning a consultant to conduct an additional review to look at the energy efficiencies of Wyre's leisure centres.

In response to a question, Marianne explained that building condition surveys should ideally be conducted every five years. She clarified that the council's contract with the YMCA meant that for any maintenance work at the leisure centres that cost less than £5000, the YMCA provided funding.

Members welcomed the progress of the redecoration of the rooms on the civic corridor at the Civic Centre, in particular the Member's Lounge.

Marianne Hesketh responded to additional questions regarding, leases for accommodation within the Civic Centre to the NHS and the maintenance prioritisation process. She confirmed that PYCC stood for Poulton Youth Community Centre and that Croft Court, light industrial units, were situated on Butts Close in Thornton-Cleveleys.

Following discussions about asset management, Marianne informed members that the council was legally required to publish a register of its assets. This register was publicly available on the Wyre Council website [here](#). Marianne also suggested that once a draft of the Asset Management Strategy was completed, it would be submitted to the Overview and Scrutiny Committee for consideration. The Chairman welcomed this suggestion.

Following discussions, the schedule was noted.

The Chairman thanked Marianne Hesketh for her attendance and contributions.

46 Overview and Scrutiny Work Programme 2023/24 – update and planning report

The Corporate Director Resources, Clare James, submitted a report updating the committee about the delivery of the Overview and Scrutiny Work Programme for 2023/24. The Democratic Services Officer, Marianne Unwin, provided a verbal update to the committee.

The report was noted.

The meeting started at 6.00 pm and finished at 6.20 pm.

Date of Publication: 02.05.2023



Report of:	Meeting	Date
Marianne Hesketh, Corporate Director Communities	Overview & Scrutiny	12/06/23

**Council Business Plan – 4th Quarter Performance Statement 2022/23
January – March 2023**

1. Purpose of report

- 1.1 The dashboard style report (attached) gives a quick reference to quarterly progress against the council’s business plan projects and measures, along with commentary where issues have been identified.

2. Project Updates

- 2.1 There are 18 Business Plan projects split between the three ambitions within the Business Plan – Economy, People and Place.

- 2.2 Whilst the majority of projects are on track, there are 3 showing Amber with minor issues.

- 2.2.1 A summary of those with minor issues (Amber) are shown below:

- **Support business growth at the Hillhouse Technology Enterprise Zone (EZ)** - The Council continues to support the work of the EZ Board, providing a strategic direction for the EZ through regular meetings with key stakeholders. In addition the Council supports the work of NPL Ltd in facilitating a Hydrogen Steering Group for the EZ.

Topographic survey completed and a programme for the commission of technical studies and update of the masterplan is expected to be received from consultancy company WSP late April.

- **Deliver the Wyre Beach Management Scheme to protect homes from coastal flooding** - The Project Manager has instructed the commencement of the site compound and ancillary enablement works to commence on 5th September. This will allow the construction works to commence at the start of March 2023. The scheme has been delayed by 12 months due to MMO licence application for the temporary storage of rock on the beach

for the initial scheme. Costs for the compound works have risen by approximately 33% due to material inflation and fuel costs. Meetings with the MMO have been arranged to determine how their requirements can be satisfied.

- **Support the Turning Tides Partnership in the ambition to achieve a blue flag coast that is free from plastic pollution -** Bathing Water Results 2022 (EA) Nicki Rushton reported that of the twenty-five bathing water sites across Cumbria and Lancashire the results for 2022 were 11 excellent, 6 good, 7 sufficient and 1 poor. There has been a deterioration at 7 sites along the Fylde Coast, Morecambe and Haverigg, these are:

1. Morecambe North, sufficient.
2. Blackpool South, sufficient.
3. Blackpool Central, sufficient.
4. Blackpool North, poor.
5. Southport, sufficient.
6. St Annes, sufficient.
7. Haverigg, sufficient.

There has been a change in classification at 25 bathing water sites. Wyre's two bathing waters Cleveleys and Fleetwood Marine Beach remain good.

The Turning Tides group currently champions the issue of Bathing Water Quality through the Wave 1 group who are preparing action plans for the priority beaches aimed at improving bathing water quality.

An action at the Turning Tide meeting was to establish a Technical Group to better understand the bathing water data and try to identify the cause of the poor results. The group will be led by Fylde and include Blackpool and Wyre Councils due to geographical linkages on the Fylde Coast. The first meeting of the Technical Group will be held on 12 June 2023.

3. Performance Updates

- 3.1 In total there are 24 measures to be reported on however some of these (4) do not have data available as they are either annual or bi-annual collection so have not been included.
- 3.2 Of the 20 Measures included on the report, 14 have a Green status, 3 Amber and 3 Red.
 - 3.2.1 Further information regarding those showing as Amber are set out below.
 - **% of fledgling businesses surviving - 18 months** - Target set as Lancashire average. Data source: BankSearch Consultancy Ltd (data correct as at February 2023)

- **Reduction in council carbon emissions** – Work is ongoing towards reducing the council's and wider borough's emissions by at least 78% by 2035. The most recent carbon footprint calculation for the council was 2,544.70 tCO₂e in the 2021/22 financial year. In order to meet the council's target, an annual reduction of at least 4.6% (125.10 tCO₂e) of emissions from the baseline is needed accumulatively until 2035. For 2021/22 the council has reduced emissions by 7% from the 2018/19 baseline, although this is 7% off target. We won't be able to calculate these for 2022/23 until some point within Q1 of the following year 2023/24.
- **% of household waste recycled** - Q4 figures are estimates due to a 3 month lag in data from LCC. We have continued to undertake education in areas where we recognise that there is high percentage of contamination but we believe the contamination is due to a lack of understanding as opposed to a refusal to comply with recycling initiatives, therefore a Project Officer/Enforcement Officer engages directly with householders to highlight the contamination and effective ways to combat the concern.

3.2.2 Further information regarding those showing as Red are set out below.

- **Total visits to town centres** - New data supplier (Huq Industries) procured Q2 2022. Updated data collection methods, plus town centre boundaries reviewed, hence discrepancy between figures from Q2 onwards and figures previously reported. Target set as figure from previous quarter.
- **Number of domestic energy measures installed under Cosy Homes in Lancashire, via Green Homes Grants and other Government Schemes** – This measure is only reporting red as data isn't available for Q4 yet for LAD2 and HUG and so the return doesn't include this data.
- **Number of public electric charging points** - All 23 units have been installed but we are waiting for Electricity North West to make a connection to the mains supply – some have been given an expected connection date, while others are still awaiting one (Marine Hall, Civic Centre an Quail Holme Lane).

Financial and legal implications	
Finance	<i>There are no financial implications.</i>
Legal	<i>There are no legal implications.</i>

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Dawn Allen	01253 887341	dawn.allen@wyre.gov.uk	24/05/23

List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

N/A

Key Projects	
G	On schedule/target
A	Minor issues
R	Major issues/Not Started

Key Measures	
G	Improving or in line with expectations
A	No significant change or comparable data unavailable
R	Worsening



Projects	
Support business growth at the Hillhouse Technology Enterprise Zone.	A
Collaborate with our Lancashire partners to develop joint working arrangements with a focus on economic growth, skills and tackling climate change.	G
Continue to support town centre recovery through the town centre strategy fund and explore investment and sustainable development opportunities for our key town centres.	G
Explore investment opportunities for our key council assets.	G
Relaunch our Wyred Up network to proactively support sustainable business recovery following the pandemic and to encourage and support businesses to reduce their carbon footprint.	G

Measures	
Number of jobs created within the Enterprise Zone	G
Total visits to town centres	R
Town centre vacancy rates	G
% of fledgling businesses surviving - 18 months	A
Number of visitors to the borough each year	G
Business rate collection target	G
Council tax collection target	G

Projects	
Agree and develop a long term strategy for sustainable leisure and wellbeing provision across Wyre.	G
Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well.	G
Work with partners to deliver the holiday activity programme for our young people.	G
Relaunch our Digital Wyre Strategy ensuring customers have easy access to our services and that we embrace the opportunities new technologies bring.	G
Collaborate with partners to improve community energy consumption through retrofitting houses and supporting district heating projects.	G
Develop a campaign to raise awareness and encourage behavioural change amongst residents to support climate change projects/initiatives.	G

Measures	
The percentage of adults in Wyre that are currently inactive	G
Number of annual visits to our leisure centres	G
Number of memberships at our leisure centre	G
Number of volunteer hours	G
Number of children engaged with holiday activities	G
Number of residents registered for My Wyre account	G
Number of domestic energy measures installed under Cosy Homes in Lancashire, via Green Homes Grants and other Government Schemes.	R
Number of residents engaged with behavioural change campaigns using digital and non-digital channels	G

Projects	
Work with others to deliver our action plan to reduce the effect of climate change on our borough including the carbon footprint of all council activities and assets.	G
Promote activity to support our residents to reduce waste, increase reuse and recycling, and implement environmental initiatives to help achieve a sustainable environment.	G
Complete the partial review of the Wyre Local Plan 2011-2031 and commence a full review.	G
Deliver the Wyre Beach Management Scheme to protect homes from coastal flooding.	A
Facilitate and support the improvement, biodiversity, accessibility and use of our parks and open spaces.	G
Support the Turning Tides Partnership in the ambition to achieve a blue flag coast that is free from plastic pollution.	A
Lead on and support natural flood management projects.	G

Measures	
Reduction in council carbon emissions	A
Number of public electric charging points	R
Number of trees planted	G
% of household waste recycled	A
Reduction in fly tipping reported	G

Comments and issues regarding measures with a RED status

Total visits to town centres. New data supplier (Huq Industries) procured Q2 2022. Updated data collection methods, plus town centre boundaries reviewed, hence discrepancy between figures from Q2 onwards and figures previously reported. Target set as figure from previous quarter.

Number of domestic energy measures installed under Cosy Homes in Lancashire, via Green Homes Grants and other Government Schemes. Only reporting red as data isn't available for Q4 yet for LAD2 and HUG and so the return doesn't include this data.

Number of public electric charging points. All 23 units have been installed but we are waiting for Electricity North West to make a connection to the mains supply – some have been given an expected connection date, while others are still awaiting one (Marine Hall, Civic Centre an Quail Holme Lane).

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Economy Projects					
Ref and Title	Project Manager	Q1, April - June 2022	Q2, July - September 2022	Q3, October - Dec 2022	Q4, January - March 2023
PEC1 - Status		Amber	Amber	Amber	Amber
Support business growth at the Hillhouse Technology Enterprise Zone	Mark Fenton	The Council continues to support the work of the EZ Board, providing a strategic direction for the EZ through regular meetings with key stakeholders. In addition the Council supports the work of NPL Ltd in facilitating a Hydrogen Steering Group for the EZ. A draft cabinet report has been prepared to request the release of funding from the Enterprise Zone Business Rates Growth Reserve for the commission of technical studies and update of the masterplan	The Council continues to support the work of the EZ Board, providing a strategic direction for the EZ through regular meetings with key stakeholders. In addition the Council supports the work of NPL Ltd in facilitating a Hydrogen Steering Group for the EZ. Release of funding from the Enterprise Zone Business Rates Growth Reserve for the commission of technical studies and update of the masterplan was approved 8 September and a programme for the work is to be agreed in Q3.	The Council continues to support the work of the EZ Board, providing a strategic direction for the EZ through regular meetings with key stakeholders. In addition the Council supports the work of NPL Ltd in facilitating a Hydrogen Steering Group for the EZ. A programme for the commission of technical studies and update of the masterplan was delayed at the request of NPL Ltd. Agreeing a programme will be revisited in Q4.	The Council continues to support the work of the EZ Board, providing a strategic direction for the EZ through regular meetings with key stakeholders. In addition the Council supports the work of NPL Ltd in facilitating a Hydrogen Steering Group for the EZ. Topographic survey completed and a programme for the commission of technical studies and update of the masterplan is expected to be received from consultancy company WSP late April.
PEC2 - Status		Green	Green	Green	Green
Collaborate with our Lancashire partners to develop joint working arrangements with a focus on economic growth, skills and tackling climate change.	Marianne Hesketh	The Corporate Director Communities is part of the Lancashire 2050 strategic plan working group and continues to help support this strategic piece of work going forward. The Chief Executive is going to lead the housing theme, Members will be kept up to date on progress with the Lancashire Strategic Plan.	A workshop was held of Lancashire leaders to focus on the Lancashire 2050 plan. Work continues on developing the vision, ambition and eight priority areas - Economic Prosperity, Transport and Infrastructure, Housing, Health and Wellbeing, Environment and Climate, Education and Early Years, Employment and Skills and Communities and Place.	The Lancashire 2050 Plan was formally launched on 23rd November 2022 at an event held at Speakers House, Westminster.	Work continues on developing in greater detail the eight themes of the Lancashire 2050 plan. The leader is going to be part of the Environment and Climate theme.
PEC3 - Status		Green	Green	Amber	Green
Continue to support town centre recovery through the town centre strategy fund and explore investment and sustainable development opportunities for our key town centres	Mark Fenton	Garstang: Town Centre Regeneration Framework adopted by Council 1 June. Cleveleys: final draft of the Town Centre Regeneration Framework report to be published for public comment mid July. Future Fleetwood: feedback on the draft Town Centre Regeneration Framework report - sessions with officers have been undertaken and comments from the board are to be confirmed at their July meeting. Development of Investment Plan for UK Shared Prosperity Fund is in progress. Town centre recovery projects, shortlisted from the regeneration frameworks, have been shortlisted for funding.	Cleveleys: Town Centre Regeneration Framework adopted by Council 8 September. The High Streets Task Force visited Cleveleys on 26th July to undertake an Unlocking Your Place Potential diagnostic visit. Their recommendations have been received and the scope of further expert advice is to be agreed in November. Fleetwood: report updated and to be reviewed by CMT. UK Shared Prosperity Fund: Investment Plan submitted 1 August which included recovery projects for each town centre. Approval of the plan is anticipated in October.	Cleveleys: Briefing and site visit completed by designated expert from High Street Task Force, workshop for the Board focusing on partnership working booked for January. Transport Study in progress with initial options for pedestrian priority on Victoria Rd West, Bus facilities and car parking were presented to the working group late December. Fleetwood: Regeneration Framework published for comment in December and the document will be considered for adoption by Cabinet 11 January. Garstang: working group formed for the development of a Town Centre Study which focuses on improvements to the High Street and assessment of car parking provision, final scope of the study to be agreed in January. UK Shared Prosperity Fund: UKSPF agreement received late December and return of further information to DLUHC completed for 23 December. The considerable delay in approving the plan (also a UK-wide issue) means that significant reprofiling of spend and a request to change delivery plans is required. Further information regarding the requirements of DLUHC has/continues to delay aspects of delivery and commissioning. (Amber rating for PEC3 as a result of these issues).	Cleveleys: Recommendations from the High Street Task Force workshop focussed on the structure of the Board and partnership working. The recommendations have yet to be discussed by the Board in any depth. Transport Study in progress with car park study, layout options for bus station facilities and a traffic study complete. Work currently in progress includes concepts for high street improvements and design improvements for the bus station structure. Fleetwood: Regeneration Framework adopted by Council 11 January. Year 3 of the Fleetwood Heritage Action Zone completed with Historic England funding of £917,000 to support town centre projects. Garstang: working group agreed final scope of the study in March following input and advice from LCC Highways and consultants (Stantec). Poulton: work on Town Centre Regeneration Framework in progress - research, SWOT analysis, workshop with officers and shortlisting of interventions completed. UK Shared Prosperity Fund: Year one projects underway and year 2 projects to get underway from April 2023. Year-end and reprofiling reports, as required by Government are being prepared, these returns will have to be agreed by Government in order to receive the year two allocation.
PEC4 - Status		Green	Green	Green	Green
Explore investment opportunities for our key council assets	CMT	Bourne Hill sale successfully completed in May 2022. Acquisition of Project Neptune has entered into pre-completion stage with preparation of legal documents in readiness for contract exchange and raising a snagging list.	The Resources Portfolio Holder approved the provision of two changing places facilities one within Fleetwood to compliment the beach wheelchair project and the second at Wye Estuary Country Park. Work on the Fleetwood project is due to be completed this year. Project Neptune completed 9 August 2022. The council can now work to secure tenants for the 11 industrial units.	A report was approved by full council on 27 October 2022 to enable significant improvement works to Fleetwood Market. This includes the main hall slate roof windows and doors. The main contractor, Parkinsons has been appointed to undertake the work which starts in January 2023.	The improvement works at Fleetwood Market are progressing well. In total around £3.2m is being invested which will include a new roof on the Main Hall, new windows and doors and decarbonisation measures including solar panels and heat pumps.
PEC5 - Status		Green	Green	Amber	Green
Relaunch our Wyred Up network to proactively support sustainable business recovery following the pandemic and to encourage and support businesses to reduce their carbon footprint	Colm Healy	Survey to ascertain what support local businesses required went live in Q1, reasonable response received. Continuing to forge links with Partner Organisations (e.g. NW Lancs Chamber, Boost, Lancashire etc.). Economic Development Team continuously working on increasing membership, through social media channels etc. Relaunch event (including speakers relating to current Low Carbon Campaign) due to take place during Q2.	First in-person event held at Myerscough College in July. Focus was on how local businesses can reduce their carbon footprint, featuring speakers from Lancaster University, Myerscough College, NPL Estates & Wyre Council. Feedback from attendees was overwhelmingly positive. Next quarterly campaign to focus on workplace health & wellbeing.	Amber rating as the Health & Wellbeing event due to take place in October 2022 was postponed due to unavailability of speakers as well as the impact that the communication ban due to death of Her Majesty The Queen had on promotional activity. ED Team continuing to send out regular newsletters highlighting support services, news etc. - current campaign theme of digital skills. Next in-person event due to be held 18th January 2023 at the Civic Centre, featuring guest speakers with a focus on digital skills.	In-person event held on 18th January in the Members Lounge at the Civic Centre, focussing on Digital Skills, was well attended and received - speakers included Lancashire Digital Tech Talks. Membership continuing to steadily increase (newsletter now reaches over 700 local businesses). ED Team currently working on proposals for Business Support which will be funded by UKSPF. Continuing to send out regular newsletters highlighting support services, news etc. - current campaign theme of Visitor Economy. Promotion ongoing for next in-person event due to be held 27th April at the Flower bowl Entertainment Centre, with a focus on Visitor Economy.

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Economy Measures		Reportee	Q1, April - June 2022			Q2, July - September 2022			Q3, October - Dec 2022			Q4, January - March 2023			Commentary
			Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	
MEC1	Number of jobs created within the Enterprise Zone	Colm Healy	6	0	105	6	0	105	6	0	105	6	30	135	Express Trade Frames - 12 jobs created. Sid Hill Transport - 6. Wyre Rivers Trust - 6. E S Williams - 5. Lambda Medical Services - 1. (Target of 137 jobs to be created Aug 2020 - Apr 2026 (137 jobs /67 months in the period = 2 x 3 months per quarter = 6 jobs per quarter)).
MEC2	EM investments to Wyre from County Deal	Marianne Hesketh	0	0	0	0	0	0	0	0	0	0	0	0	No progress has been made on the County Deal so is unlikely to deliver any investments to Wyre this financial year.
MEC3.1	Increase footfall to town centres	Colm Healy	1.8m	2,061,205	2,061,205	N/A	292,314	2,353,519	292k	241,298	2,594,817	241k	202,567	2,797,384	New data supplier (Huq Industries) procured Q2 2022. Updated data collection methods, plus town centre boundaries reviewed, hence discrepancy between figures from Q2 onwards and figures previously reported. Target set as figure from previous quarter.
	Total visits to town centres		2.4m	2,661,837	2,661,837	N/A	417,052	3,078,889	417k	451,850	3,530,739	451k	362,594	3,893,333	New data supplier (Huq Industries) procured Q2 2022. Updated data collection methods, plus town centre boundaries reviewed, hence discrepancy between figures from Q2 onwards and figures previously reported.
	* Fleetwood * Cleveleys * Poulton * Garstang		1.4m	1,497,834	1,497,834	N/A	289,935	1,787,769	290k	236,233	2,024,002	236k	193,348	2,217,350	New data supplier (Huq Industries) procured Q2 2022. Updated data collection methods, plus town centre boundaries reviewed, hence discrepancy between figures from Q2 onwards and figures previously reported.
			900k	1,214,073	1,214,073	N/A	247,952	1,462,025	248k	193,647	1,655,672	193k	232,909	1,888,581	New data supplier (Huq Industries) procured Q2 2022. Updated data collection methods, plus town centre boundaries reviewed, hence discrepancy between figures from Q2 onwards and figures previously reported.
MEC3.2	Reduce town centre vacancy rates	Colm Healy	11.80%	8.33%		12.40%	8.33%		12.40%	8.33%		9.70%	8.65%		Total vacancy rate for 7 town centres monitored (Fleetwood, Cleveleys, Poulton, Garstang, Thornton, Knott-End, Great Eccleston). Last vacancy rate survey took place January 2023. Target set as most recent vacancy rate for North West area.
	Town centre vacancy rates		11.80%	12.55%		12.40%	12.55%		12.40%	12.55%		9.70%	12.99%		Target set as most recent vacancy rate for North West area
	* Fleetwood		11.80%	8.31%		12.40%	8.31%		12.40%	8.31%		9.70%	8.06%		Target set as most recent vacancy rate for North West area
	* Cleveleys		11.80%	3.77%		12.40%	3.77%		12.40%	3.77%		9.70%	2.83%		Target set as most recent vacancy rate for North West area
	* Thornton		11.80%	8.72%		12.40%	8.72%		12.40%	8.72%		9.70%	7.43%		Target set as most recent vacancy rate for North West area
	* Poulton		11.80%	7.01%		12.40%	7.01%		12.40%	7.01%		9.70%	10.06%		Target set as most recent vacancy rate for North West area
MEC3.3	% of fledgling businesses surviving - 18 months	Colm Healy	72%	82%		71%	65%		72%	68.00%		74%	71%		Target set as Lancashire average. Data source: BankSearch Consultancy Ltd (data correct as at Feb 2023)
MEC3.4	Number of Visitors to the borough each year	Emma Lyons										3.06m	3.06m	3.06m	The model used is STEAM (Volume and Value of Tourism) it always works one year behind therefore the data provided is for 2021. We are still not back at pre-covid levels (2018 saw 4.82 million visitors drive an impact of £361m) however in 2021 Wyre saw 3.06m visitors generate £273m in economic impact versus the 1.55m visitors and £147m impact in 2020.
MEC5.1	Business rate collection target 97%	Marie Buckley/Andrew Robinson										97%	98.79%	98.79%	Business Rates as @ 31/03/23 £23,262,239 this is a 98.79% collection rate.
MEC5.2	Council tax collection target 97%	Marie Buckley/Andrew Robinson										97%	97.10%	97.10%	Council Tax collection figure as @ 31/03/23 £79,385,702 this is a 97.10% collection rate.
Key															
	Achieving/Exceeding target														
	Within 10% of achieving target														
	Below target (more than 10%)														

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People Projects					
	Project Manager	Q1, April - June 2022	Q2, July - September 2022	Q3, October - Dec 2022	Q4, January - March 2023
PPE1 - Status	Carol Southern	Green The draft Leisure strategy is currently being finalised and will be presented to CMT in early July. The Wyre Moving More board and the three sub groups have met during this quarter and draft objectives and governance documents have been circulated to the groups and board for comment. There will be a draft Wyre Moving More strategy in July. The Wyre Leisure Masterplan will then be formulated after the strategy documents have been written and agreed.	Green We have draft strategies for both leisure and physical activity, which are being reviewed currently internally. The Leisure Consultants, KKP are starting to work on the Leisure Masterplan, while we finalise the strategies.	Green We have draft strategies for both leisure and physical activity, which are being reviewed currently internally. The Leisure Consultants, KKP are working on the Leisure Masterplan, while we finalise the strategies.	Green The Wyre Moving More strategy is at final draft stage. The Strategy will now progress to overview and Scrutiny Committee for their input and consideration. We have also been working with Fylde Coast YMCA on supporting them to reduce their energy consumption and to procure a better utilities contract.
PPE2 - Status	Mark Broadhurst Carol Southern	Green Wyre Great Outdoor Programme promotes the health and wellbeing activities including social rides and wellbeing through nature. The Wyre adult weight management continues to grow successfully as we now work with four partners to deliver programmes to support adults who want to lose weight and maintain the weight loss. The PASTA children's weight management programme has also worked in two primary schools in the Fleetwood area to provide fun physical activities and cooking sessions with 10 families. The feedback has been excellent from the families. Wyre Wheels continues to attract over 20 participants each week at Memorial Park. Arts and Health activities have also taken place at Knott End and Cleveleys libraries, as well as Over Wyre Medical centre. Digital inclusion sessions were also delivered with the Torrentum social prescribing team.	Green The Wyre Great Outdoor Programme delivered health and wellbeing activities including seasonal gardening workshops, weekly gardening clubs, wheels for all rides and wellbeing walks. We have launched 2 new physical activity sessions in Cleveleys and Fleetwood for people who are inactive. We continue to support Fylde Coast YMCA to provide some low impact exercise sessions at Thornton YMCA, which are well attended. 'Craft and Chat' has now started up weekly at Thornton Library, Thursday mornings 10am – 12pm and is going really well. A Just Reminiscing session was held at Cleveleys Library and was well attended by about 15 local residents who spent time looking at the artefacts and decades scrapbooks. 'Creative Wellbeing', our new 8 week arts for positive mental health has begun at the Market House Studios. This runs every Thursday morning 10am – 1pm and is now fully booked with 8 participants who all thoroughly enjoyed the first session on 29th September.	Green The PASTA programme and the Wyre weight management programmes have both been extended for a further 12 months, until March 2024. Wyre Sports Awards - The awards are back for the first time in 3 years, in partnership with Active Lancashire. The awards recognise individuals and clubs who have made a real difference in our communities to help people become more physically active or take up sport. We had over 30 applications for the different awards, with much competition in the categories. Arts and Health - A new activity session, 'Craft and Chat' has now started up weekly at Thornton Library, Thursday mornings 10am – 12pm and is going really well with one of our new volunteers. A Just Reminiscing session was held at Cleveleys Library on 13th September and was well attended by about 15 local residents who spent time looking at the artefacts and decades scrapbooks and shared some really interesting memories. Also, 'Creative Wellbeing', our new 8 week arts for positive mental health has begun at the Market House Studios in Fleetwood. This runs every Thursday morning 10am – 1pm and is now fully booked with 8 participants who all thoroughly enjoyed the first session on 29th September.	Green We were asked in late 2022 by NHS Lancashire & South Cumbria to co-ordinate an application process and distribute up to £95K worth of NHS cost of living funding to local community groups. The fund opened to applicants early January and within 3 weeks was over subscribed and had to be closed. This clearly demonstrates the needs for local groups to be supported to enable them to continue working with our residents. A panel meeting was held every week to agree the successful bids. We have now distributed this funding to 13 local groups, such as Fleetwood Community Hospital, Harmony & Health, Inspired Minds and Roots to Branches. Just Reminiscing sessions were held at Cleveleys library, Healthier Fleetwood, Affinity, Marine Hall Combatting Loneliness and Heritage events which were well attended and provided some good engagement conversations spreading the word of our health and wellbeing offer. Art Buffet sessions at Market House Studios are fully attended and everyone is really enjoying the wide variety of arts on offer. We have also started Creative Wellbeing sessions at Cleveleys Community Centre and is working out really well. 10 participants forming new friendships and engaging in wonderful creativity for wellbeing and relaxation. We have also been planning the relaunch of Wyre Wheels, developing a new bike recycling programme and promoting our health and wellbeing programme at our engagement roadshows and on Healthier Wyre social media. A new SEND club was launched in January with the Play Inclusion Project and Fleetwood YMCA to provide an opportunity for children aged 8-18 years to attend a sports and activity club every other Saturday with Wyre Council funding until March 2024. Fylde Coast YMCA were able to extend the number of Your Move low impact exercise classes that they can provide. They have also joined forces with Inspired Minds to provide young people accessing mental health services some free gym passes to use at Fleetwood Leisure Centre.
PPE3 - Status	Carol Southern	Green The Wyre Holiday Activity Programme (HAF) for Easter was delivered over four days at Easter. There were 12 clubs provided across Wyre by eight different providers. The sessions included a variety of fun activities alongside a nutritious meal each day. Activities included arts and crafts, yoga and mindfulness, forest school, slime making, swimming, dodgeball, rounders, archery and kayaking.	Green The Wyre Holiday Activity Programme (HAF) for Summer was delivered over the 6 week holiday period with children able to attend a maximum of 16 sessions. There were 16 clubs provided across Wyre by 9 different providers. The sessions included a variety of fun activities alongside a nutritious meal each day. Activities included arts and crafts, yoga and mindfulness, forest school, slime making, swimming, dodgeball, rounders, archery and kayaking. There were 3,876 bookings made for our summer programme and 3,408 attendances, which equates to 87% attendance, which we are happy with.	Green The HAF programme was delivered over 4 days, 19-22nd December. There were 9 clubs/activity offers provided across Wyre by 5 different providers. There were approx 600 bookings for the Christmas HAF clubs. Highlights of the provision included a touring pantomime, a hot meal for each child on most of the clubs and a Christmas goodie bag for each child that attended.	Green The Wyre HAF programme isn't provided during quarter 4 as we are funded to provide HAF at Easter, summer and Christmas only. We have been planning our Easter and Summer provision during this quarter, working closely with up to 10 local providers and LCC Youth Service.
PPE4 - Status	Lee Brophy	Green The new Digital Strategy and the ICT Strategy were approved at CMT. The Digital Transformation Board is now meeting every other month to assess and drive projects forward. Sign-up for the new MyWyre account has been assisted by the energy rebate scheme and green waste subscription with the original target for April 2022 far exceeded.	Green The green waste subscription for 2022/23 has now commenced and therefore the amount of people signing up for the scheme has reduced. This is reflected in the lower number of MyWyre accounts in this second quarter. Demonstrations are also commencing next week for the new telephony system.	Green The DTB continue to meet regularly to progress ongoing projects including the IDOX mobile app project, Telephony system procurement, Cyber security measures and the implementation of the Document Management System.	Green The DTB continue to meet regularly to progress ongoing projects including the IDOX mobile app project (training arranged for Q1 23/24), Telephony system procurement (now approved), Cyber security measures (Disaster Recovery measures now approved) and the implementation of the Document Management System.
PPE5 - Status	Mark Broadhurst	Green Delivery against the Green Homes Grant: Local Authority Delivery Scheme Phase 2 (LAD2) this 1st quarter has gone really well with 27 measures installed in 18 properties - good progress. Work to deliver against Social Housing Decarbonisation Funding has begun on Regenda Housing Stock in Fleetwood with the completion of 20 measures. Working with Cosy Homes in Lancashire (CHIL) and using the Parity Software to identify Wyre homes that could potentially benefit from retrofit measures 5,000 homes have been identified and mailed this month. These homes will be encouraged to take up measures. We are working on the paperwork and procurement of a new CHIL provider with Lancashire LAs, this is anticipated to take place next year. Following an opportunity to bid for Contain Outbreak Management Funding (COMF) a bid was submitted proposing work with Red Rose Energy to deliver energy efficiency and domestic carbon saving advice. We expect to hear if the bid is successful mid-July.	Green The Regenda SHDF installations are being delivered as planned and are on target for delivery. 112 measures have now been delivered in 39 properties. The programme has been highlighted as one of best practice for delivery against SHDF. A successful bid was submitted for Affordable warmth funding to Lancashire County Council. Funding allocated will be £87k and a proportion of this is planned to support the installation of insulation and carbon saving measures in the homes of older and vulnerable residents. An initial meeting has been held with CHIL to explore this. Under LAD2 CHIL has now delivered 58 measures in 27 Wyre homes.	Green Work completed via the Social Housing Decarbonisation Fund now includes 76 completions of external wall insulation and 82 properties having damp proof courses completed. In total 67 properties now have works completed to the end of December. With the poor weather it is expected that an extension to complete the works under the SHDF will be applied for. Under LAD2 62 measures have now been installed to the end of Q3. Affordable Warmth funding provided by Lancashire County Council is being used to support the installation of energy efficient boilers and insulation measures and installations have begun. There may be the possibility of the availability of additional funding from LCC which can be carried over to the end of March 2024. Districts have been asked if they are interested in receiving further funding and we have indicated our interest in bidding for such funding were it to become available. Following promotion of the Home Upgrade Grant (HUG) in our off gas areas 29 properties are currently out to technical survey and are being assessed for inclusion in the HUG scheme. These installations will include measures such as heat pumps.	Green We are awaiting completion statistics for Q4 for LAD2 and HUG. Regenda will be completing all works on site re SHDF1 by 6 May 2023 (the agreed date with funders). 114 properties have now had external wall insulation completed under SHDF1. Utilising affordable warmth funding from Lancashire County Council we have supported the installation of 17 new energy efficient boilers, insulated 4 lofts and provided new central heating controls for two properties. The CHIL contract for Lancashire has been re-procured and Rhea Projects Limited (the current provider) has been successful. We are working with partner Lancashire Authorities on a marketing and communications strategy for CHIL to ensure we maximise on opportunities to increase referrals to CHIL going forwards. Opportunities to promote a new funding stream 'Connected for Warmth' have been presented and we will be supporting communications and promotional activity in getting the messages out in Wyre. This funding supports the installation of fully funded loft and cavity wall insulation in Council Tax band A to D properties (no other eligibility requirements).
PPE6 - Status	Sammy Gray	Green Climate change campaign launched in this quarter. This comprises awareness raising posts on social media, with the tag line 'it's in our hands', providing tips and advice for residents to take climate action. Residents are directed towards further information on the website. Other aspects of the campaign include blog posts to explain climate change issues and actions in greater detail. So far 53 residents have read our blog post on reducing food waste. A carbon reduction event has also been organised for the Wyred Up business network in July. Articles also produced within the annual Wyre Great Outdoor Brochure which encourage people to take part in considering their carbon footprint and conservation of biodiversity. This brochure is promoted with the use of a QR code to link to the website.	Green Climate change actions were promoted via the Young Wyre in Bloom event, where schools across the borough were judged on the sustainability of their grounds. This culminated in an event for staff and students at the Civic, with awards presented by the Mayor. Online engagement included the 'It's in Our Hands' campaign, which covered switching to LEDs and staycations, as well as promotion of zero waste heroes and waste reduction tips, which had a large reach. Staff also created displays and prepared for a Great Big Green Week event (during the final week of September) at Garstang in partnership with the Fairtrade Society. This will be used as a trial to engage the public on climate change actions and dispel myths around carbon footprints. We plan to build on these events to target specific environmental awareness days/weeks next year.	Green Social media posts on topics related to climate change initiatives and behaviour change had 2,863 engagements during this quarter. This included posts on the pumpkin roadshow and leftover recipes, the Carbon Literacy Action Day, school visits, tree planting, seasonal shopping, and ways to have a more sustainable Christmas.	Green Meetings have been held to plan for the Great Big Green Week, which has been brought forward to summer 2023. Plans include a Great Big Gettogether at Wyre Estuary Country Park, and a schools event in the week on sustainability and the environment.

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People Measures		Reportee	Q1, April - June 2022			Q2, July - September 2022			Q3, October - Dec 2022			Q4, January - March 2023			Commentary
			Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	
MPE1	The percentage of adults in Wyre that are currently inactive	Carol Southern	33.10%									33.10%	24.50%	24.50%	Active Lives data as collected by Sport England for November 2021 - November 2022 has just been received back and states that 24.5% of adults in Wyre are inactive. (survey of 500 people)
MPE2.1	Number of annual visits to our leisure centres	Carol Southern	170,000	169,699	169,699	170,000	167,155	336,854	150,000	141,019	477,873	170,000	176,606	654,479	We are working closely with Fylde Coast YMCA to help them recover and build their attendances back post pandemic. The attendances are steadily increasing but other factors such as the cost of living crisis are coming into play, which is adversely affecting the numbers of people attending.
MPE2.2	Number of memberships at our leisure centre	Carol Southern	6,500	6,421	6,421	6,500	6,270	6,270	6,500	5,953	5,953	6,500	6,518	6,518	We are working closely with Fylde Coast YMCA to help them recover and build their membership base post pandemic. They have dropped their monthly direct debit price to £25, which is proving popular. They have offered promotions three times this year to help increase their DD's, which has been effective. Annual upfront memberships have declined significantly this year, which is being affected by the cost of living crisis.
MPE2.3	Number of volunteer hours	Simon Swindells	4,977	7,195	7,195	4,114	7,206	14,401	5,429	5,627	20,028	6,345	6352	26,380	
MPE3	Number of children engaged with holiday activities	Carol Southern	250	255	255	700	463	718	150	187	905	0	0	905	The Wyre HAF programme isn't provided during quarter 4 as we are funded to provide HAF at Easter, Summer and Christmas only.
MPE4	Number of residents registered for My Wyre account	Pete Mason	1,500	8,044	8,044	1,500	3,851	11,895	1,500	23,351	35,246	1,500	1,898	37,144	Note: As some account holders leave the borough their accounts will be deactivated and some will be replaced with new account holders meaning there will not always be growth when new users sign up. Growth will slow from now onwards.
MPE5	Number of domestic energy measures installed under Cosy Homes in Lancashire, via Green Homes Grants and other Government Schemes.	Mark Broadhurst	5	37	37	20	133	170	50	50	220	80	62	282	Data isn't available for Q4 yet for LAD2 and HUG and so the return doesn't include this data.
MPE6	Number of residents engaged with behavioural change campaigns using digital and non-digital channels	Sammy Gray	300	381	381	300	7,605	7,986	300	2,863	10,849	300	878	11,727	
Key															

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Lead on and support natural flood management projects	Carl Green	<p>The Wyre NFM project was officially launched on 31st May 2022. The opening ceremony was attended by Emma Howard Boyd Chair of the Environment Agency at which she said "This project and the Natural Environment Investment Readiness Fund is leading the way in showing how private investment in nature can be achieved, including by providing long-term returns through costs avoided from a reduction in flood risk, such as here where communities will benefit downstream in Churchtown, which were impacted during Storm Desmond."</p>	<p>Wyre & WRT Volunteers have undertaken leaky dam work to support natural flood management on the Upper River catchment.</p>	<p>Progress of the project is on target. Interventions are beginning to be delivered and further holdings have signed up to host interventions. Working with a large landowner at the top of the catchment contract clauses have been finalised allowing issuance of a contract for works on in-hand land at Far Barn and issuance of the first landowner/land manager/OC contract. The selection of the sites for small leaky barriers have been refined to delivery in the priority areas for the project. Further works and farm visits are planned prior to the tree planting season to allow further development of opportunities for year two. Permits for floodplain reconnection and peat restoration will be designed and sought this winter, allowing them to be delivered in the summer of 2023. An important output for the project is volunteer effort approximately 160 hours to date which provides both gifted time but also aids, community acceptance and understanding of the NFM measures.</p>	<p>The board meeting on the 15th March discussed several issues:</p> <p>The latest Environmental Land Management Scheme (ELMS) update was reported as not causing any issues. Stacking of benefits will be key to delivering successfully and work is ongoing to engage Defra with this. Other revenue streams including the Carbon and peatland carbon code fund to increase the delivery of the project were discussed. It was agreed to focus on restoration for NFM but capture carbon if the landowner was willing.</p> <p>Good progress was being made with delivery being significantly ramped up 10% of the total project was delivered in Q3 and Wyre Rivers Trust have already met most of target delivery for Q4.</p> <p>Delivery shows impressive performance and flood storage achieved through these interventions is surpassing expectations. Wyre RT confirmed they have had a very positive response from farmers where delivery is being done and more landowners are coming forward to deliver.</p> <p>Monitoring is not currently included on the interventions delivered so far but will be available for the next winter season. This will help build a case for how this project could be expanded nationally.</p> <p>Next meeting will include a site visit including the possibility of MPs attendance.</p> <p>The scheme was shortlisted and won an EDC award for nature and biodiversity project of the year on 30th March 2023. These are a fairly significant sustainability awards with somewhere in the region of 24 different awards categories and applicants from around the world.</p>
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Place Measures		Reportee	Q1, April - June 2022			Q2, July - September 2022			Q3, October - Dec 2022			Q4, January - March 2023			Commentary
			Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	
MPL1.1	Reduction in council carbon emissions	Mark Billington, Sammy Gray										-14%	-7%	-7%	Work is ongoing towards reducing the council's and wider borough's emissions by at least 78% by 2035. The most recent carbon footprint calculation for the council was 2,544.70 tCO2e in the 2021/22 financial year. In order to meet the council's target, an annual reduction of at least 4.6% (125.10 tCO2e) of emissions from the baseline is needed accumulatively until 2035. For 2021/22 the council has reduced emissions by 7% from the 2018/19 baseline, although this is 7% off target. We won't be able to calculate these for 2022/23 until some point within Q1 of the following year 2023/24.
MPL1.2	Number of public electric charging points	Carl Green	23	4	4	23	0	4	23	0	4	23	7	11	All 23 units (46 chargepoints as each unit one can charge 2 cars) have been installed but we are waiting for Electricity North West to make a connection to the mains supply – some have been given an expected connection date (Derby Road East, Cleveleys 1st May 2023), while others are still awaiting one (Marine Hall, Civic Centre an Quail Holme Lane).
MPL1.3	Number of trees planted	Christina Marginson, Ryan Arrell	0	0	0	0	0	0	2586	2586	2586	1531	1531	4117	Trees planted during national tree week and more to go in before tree planting season closes. Queens Green Canopy trees also planted. The number of trees planted to date now totals 13760.
MPL2.1	% of household waste recycled	Alan Fitzpatrick	45%	44.10%	44.10%	45%	47.50%	45.80%	45.00%	36.60%	42.40%	45.00%	36.00%	42.00%	Q4 figures are estimates due to a 3 month lag in data from LCC. We have continued to undertake education in areas where we recognise that there is high percentage of contamination but we believe the contamination is due to a lack of understanding as opposed to a refusal to comply with recycling initiatives, therefore a Project Officer/Enforcement Officer engages directly with householders to highlight the contamination and effective ways to combat the concern
MPL2.2	Reduction in fly tipping reported	Alan Fitzpatrick, Tracy Waistle	400	297	297	400	266	563	400	214	777	400	246	1023	The cumulative figure in Q2 295 is the average over the 2 quarters
MPL4	Number of properties protected from coastal flooding	Carl Green													First scheme in current programme to be completed July 2023 protecting circa 1,650 properties. A further 9,350 properties will be better protected by March 2027. The existing defences protect circa 24,217 residential properties of a total of 40,011 properties within the catchment to a standard of 0.5% chance of flooding in any year.
MPL5	Satisfaction with our parks and open spaces	Christina Marginson							68%	72%	72%				These figures have been obtained through the bi annual life in wyre surveys. The targets were never set in stone with it being a perception survey and % tend to be small.
MPL6	Satisfaction with keeping public land free from litter	Alan Fitzpatrick							66%	65%	65%				These figures have been obtained through the bi annual life in wyre surveys. The targets were never set in stone with it being a perception survey and % tend to be small.
Key															
	Achieving/Exceeding target														
	Within 10% of achieving target														
	Below target (more than 10%)														
NB	MPL5 – linked to the Life in Wyre bi-annual survey, therefore figures only available every 2 years														
	MPL4 – linked to the Life in Wyre bi-annual survey, therefore figures only available every 2 years														
<u>Targets Set Locally</u>															
MPL1															
MPL5															
MPL6															

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Report of:	Meeting	Date
Clare James, Corporate Director Resources	Overview and Scrutiny Committee	12 June 2023

Establishment of Overview and Scrutiny Sub-Committee on Climate Change

1. Purpose of report

- 1.1 For members of the Overview and Scrutiny Committee to approve the establishment of an Overview and Scrutiny Sub-Committee to consider Climate Change matters.

2. Outcomes

- 2.1 For an Overview and Scrutiny Sub-Committee with a Climate Change theme to be established.
- 2.2 That the Council's approach to Climate Change be strengthened by including it as part of the Overview and Scrutiny function via a sub-committee with task groups, to review specific climate change issues.

3. Recommendation

- 3.1 That the Overview and Scrutiny Committee confirms the establishment of a sub-committee and instructs officers to take the appropriate steps to create it and bring a full proposal, including a terms of reference, to the next Overview and Scrutiny Committee meeting scheduled on 17 July 2023 so that the sub-committee can meet as soon as possible after that date.

4. Background

- 4.1 At full Council 18 May 2023, the decision was made to disband the Climate Change Policy Working Group and create a Lead Member for Climate Change. The proposal to create a sub-committee of the Overview and Scrutiny Committee, with a Climate Change theme, chaired by that Lead Member was also announced.
- 4.2 Section 9FA of the Local Government Act 2000 provides that the Overview and Scrutiny Committee may appoint one or more sub-committees, and may arrange for the discharge of any of its functions by

any such sub-committee. The functions of the Overview and Scrutiny Committee are confirmed in Part 2.10 of the Council's Constitution.

- 4.3 Section 9FA (6b) of the Local Government Act 2000 confirms that an Overview and Scrutiny Sub-Committee is to be treated as a body to which section 15 of the Local Government and Housing Act 1989 (duty to allocate seats to political groups) applies.
- 4.4 If the committee approves, the full proposal, including the terms of reference and specific delegation of functions for the sub-committee will be brought to the Overview and Scrutiny Committee at a future meeting for comments and approval.
- 4.5 If the Sub-Committee is established, Part 4.05 'Overview and Scrutiny Committee Procedure Rules' of the Constitution would require updating. The procedure rules assist the committee to carry out its constitutional and statutory obligations and form part of the constitution. These changes will be made by the Democratic Services and Scrutiny Manager under section 18.02 of Article 18 Review and Revision of the Constitution.

5. Key issues and proposals

- 5.1 The Council's Business Plan includes the ambition for a cleaner, greener and more sustainable environment. The dissolution of the Climate Change Policy Working Group and the establishment of the Lead Member for Climate Change at full Council on 18 May 2023 were the first steps towards enhancing member involvement in achieving our Climate Change targets. These actions, coupled with an Overview and Scrutiny sub-committee aim to support the Council's approach to the delivery of the Climate Change Strategy and Action Plan.
- 5.2 Should the Overview and Scrutiny Committee agree to the proposal, the next step will be to define the terms of reference to be agreed at a future meeting. These should have due regard to economy, efficiency and effectiveness in order to ensure the sub-committee works within its remit with a precise focus.

Financial and legal implications	
Finance	The financial implications of creating the sub-committee have not yet been evaluated. The scoping of the terms of reference will inform this assessment and should have due regard to the potential for increased resourcing costs in Democratic Services and Climate Change in particular. Consideration should be given of the economy, efficiency and effectiveness of the sub-committee to ensure value for money.
Legal	The proposal in this report is in accordance with Section 9FA of the Local Government Act 2000.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	X
equality and diversity	X
sustainability	X
health and safety	X

risks/implications	✓ / x
asset management	X
climate change	✓
ICT	X
data protection	X

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Marianne Unwin	01253 887326	Marianne.unwin@wyre.gov.uk	30.05.2023

List of background papers:		
name of document	date	where available for inspection
None.		

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Report of:	Meeting	Date
Clare James, Corporate Director Resources	Overview and Scrutiny Committee	12 June 2023

Overview and Scrutiny Work Programme 2023/24 – update and planning report

1. Purpose of report

1.1 To update the Overview and Scrutiny Committee about the Overview and Scrutiny Work Programme 2023/24.

2. Recommendation

2.1 That the report be noted.

3. Current and completed work

3.1 The Promotion of Self-Care and Social Prescribing in Wyre Task Group

The task group held its final meeting on 30 March 2023. The group has put forward three recommendations that they believe will help to promote the work of the council’s health and wellbeing team and urged that this be a topic of strategic importance for Overview and Scrutiny following the elections in May 2023. The draft report will be submitted to the committee in July 2023, with the final report scheduled to go to Cabinet in September 2023.

3.2 Annual Report 2022/23

The Overview and Scrutiny Annual Report for 2022/23 was presented at the meeting of Full Council on Thursday 20 April 2023. This report detailed the work of the committee and the main achievements for that municipal year. You can view the Annual Report [here](#).

4. Work Programme

4.1 **The Overview and Scrutiny Work Programme for 2023/24 is attached at Appendix 1.**

report author	telephone no.	email	date

Daphne Courtenage	01253 887476	daphne.courtenage@wyre .gov.uk	24.05.2023
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List of appendices

Appendix 1 – Overview and Scrutiny Committee Work Programme 2023/24

Overview and Scrutiny Committee Work Programme 2023/24:

Committee Meetings		
2023		
Date	Theme	Agenda items
Monday 12 June at 6pm	Update and review	<ul style="list-style-type: none"> • Election of Chair for the municipal year 2023/24 • Election of Vice Chair for the municipal year 2023/24 • Business Plan 2022/23, Quarterly Performance Statement (Quarter 4: January – March) • Climate Change Sub-Committee report • O&S Work Programme 2023/24 – update and planning <p>Invited attendees: Marianne Hesketh (Corporate Director Communities)</p>
Monday 17 July at 6pm	Corporate theme	<ul style="list-style-type: none"> • The Promotion of Self-Care and Social Prescribing in Wyre Task Group – final report • Wyre Moving More Strategy • Review of the draft Climate Change Action Plan • Terms of reference and membership of Climate Change Sub-Committee • O&S Work Programme 2023/24 – update <p>Invited attendees: Mark Billington (Corporate Director Environment), Mark Broadhurst (Head of Housing and Community Services), Cllr Lynne Bowen (Leisure, Health and Community Engagement Portfolio Holder)</p>
Monday 4 September at 6pm	Update and review	<ul style="list-style-type: none"> • Review of the implementations of the District Enforcement Pilot Task Group • Housing briefing note from Mark Broadhurst • Business Plan 2023/24, Quarterly Performance Statement (Quarter 1: April – June) • Business Plan and Commercialisation • O&S Work Programme 2023/24 – update <p>Invited attendees: Marianne Hesketh (Corporate Director Communities), Mark Broadhurst (Head of Housing and Community Services)</p>
Monday 16 October at 6pm	Integrated Health and Care System theme	<ul style="list-style-type: none"> • Annual update regarding the work of the Lancashire County Council Health and Adult Services Scrutiny Committee • Annual update from the Lancashire and South Cumbria Integrated Health and Care Board • O&S Work Programme 2023/24 – update

Committee Meetings		
		Invited attendees: Hilary Fordham (Integrated Place Leader for Lancashire North) and Dr Adam Janjua (Clinical Director Place)
Monday 20 November at 6pm	Resources and Finance theme	<ul style="list-style-type: none"> • Fees and Charges - draft • Business Plan 2023/24, Quarterly Performance Statement (Quarter 2: July – September) • O&S Work Programme 2023/24 – update <p>Invited attendees: Resources Portfolio Holder and Clare James (Corporate Director Resources, Section 151 Officer).</p>
2024		
Monday 15 January at 6pm	Corporate theme	<ul style="list-style-type: none"> • Business Plan 2023/24 – detailed review • Citizens Advice Lancashire West contract • O&S Work Programme 2023/24 – update <p>Invited attendees:</p>
February TBC	Work Programme Workshop 2024/25	<ul style="list-style-type: none"> • Workshop to agree topics for review for the 2024/25 Municipal Year <p>Invited attendees: The Corporate Management Team (CMT) and the members of the Overview and Scrutiny Committee.</p>
Monday 26 February at 6pm	Police and Community Safety theme	<ul style="list-style-type: none"> • Wyre Community Safety Partnership – annual scrutiny review • Business Plan 2023/24, Quarterly Performance Statement (Quarter 3: October – December) • Review of the Tackling Youth Anti-Social Behaviour in Wyre Task Group – one year on • O&S Work Programme 2023/24 – update <p>Invited attendees: Martin Wyatt (Wyre Neighbourhood Inspector), Neil Greenwood (Head of Environmental Health & Community Safety), and Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder).</p>
Monday 22 April at 6pm	Work Programme planning and review	<ul style="list-style-type: none"> • O&S Work Programme 2023/24 – update • O&S Work Programme 2024/25 – planning <p>Invited attendees:</p>

Task Group Reviews		
Current reviews:		
Date	Topic	Status

Task Group Reviews		
July 2023	The Promotion of Self-Care and Social Prescribing in Wyre Task Group	Final report
Paused work:		
Date	Topic	Status
2019	Poulton to Fleetwood Link	Paused – waiting on the outcomes of the Government funded business case to identify the preferred option and associated costs
2022	Tourism Strategy – review of the tourism corporate strategy	Paused – waiting on additional information from Marketing Lancashire
Future review focuses for 2023/24:		
Proposed start date	Topic	Status
2023	Leisure Activity Provision	Agreed at the Work Programme Workshop (7.02.2023) – potential single item meeting for members or task group to look at the completed KKP Strategy (tbc)
2023	Business Model and Commercialisation	Agreed at the Work Programme Workshop (7.02.2023)
2023	Housing – briefing note from Mark Broadhurst	Agreed at the Work Programme Workshop (7.02.2023)
Looking further ahead:		
Date	Topic	Status
Late 2023	Climate Change Action Plan	Agreed at the Work Programme Workshop (7.02.2023)

Updated June 2023

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